

MEETING #33 - September 22

At a Regular Meeting (#2) of the Madison County Board of Supervisors on September 22, 2020 at 6:00PM at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
Charlotte Hoffman, Vice-Chair
Kevin McGhee, Member
Amber Foster, Member (*Via GoToMeeting Platform*)
Carty Yowell, Member
Jack Hobbs, County Administrator
Sean Gregg, County Attorney
Jacqueline S. Frye, Deputy Clerk

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum

Chairman Jackson advised that Supervisor Foster will be absent from the auditorium but will be joining the session from the "GoToMeeting" Platform.

Supervisor Yowell read the following motion for the record:

'Mr. Chairman, Supervisor Foster advised you on September 21, 2020, that the Member will be unable to be physically present for this meeting due to (a) a temporary or permanent disability or other medical condition that prevents the Member's physical attendance or (b) a personal matter involving children.

For the record, please note that the Member is participating from the "GoToMeeting" Platform.

Accordingly, pursuant to Section 2.4.F of the Madison County Board of Supervisors By-Laws and Rules of Procedure I move to conduct this meeting electronically in compliance with Virginia Code §2.2-3708.2 and confirm that:

A. A quorum of the Board is physically present

B. Adequate arrangements have been made for the voice of the Member to be heard by all persons in this room.'

Seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

Adoption of the Agenda

Chairman Jackson called for the amendments the Agenda.: After some discussion, Supervisor McGhee moved to approve an amended Agenda (as shown at the end of these minutes), seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

Public Comment:

Chairman Jackson opened the floor for public comment:

Nick McDowell: Referred to the story published in the Madison Eagle on September 17, 2020 regarding the MOU between the Madison County Board of Supervisors and the Madison County Rescue Squad and the fact that further discussions will be held in a closed session today; he also read the following comment for the record:

" When the Board of Supervisors created the Department of Emergency Medical Services, that legally altered the relationship between the County and the rescue squad. That relationship had previously been defined by a series of Memorandum of Understandings, and he believes that vehicle is no longer appropriate. I think the County needs to approach the squad as a 'contractor' that provides certain specified services to and on behalf of the County. Those services need to be spelled out in a statement of work that is offered to the squad. I note with great interest, that the terms currently at play in the negotiations considering, recognize equities of both parties while diminishing the risk of vicarious liability based on potential for inadequate or improper performance on the part of the squad when acting as an agent of the County. Memoranda of Understanding are no longer the appropriate way to outline the mutual responsibilities between the County and the Squad. Instead of an MOU between MEMS and the Squad, I recommend that the Board of Supervisors abrogate all memoranda of understanding currently in effect between the County and the Rescue Squad and in their place, offer them a service contract consistent with the terms currently proposed in the negotiations between MEMS and the Rescue Squad."

Joe May: Referred to (his belief that) the issue regarding Leathers Lane had already been resolved; questioned why the County has any business maintaining roads that the State doesn't have any control over (i.e. similar to Malvern); advised of having met much difficulty in getting Whippoorwill Road paved (may be done within the next two [2] years) and the fact that efforts to place gravel and perform scraping hasn't improved the road; questioned why the County would adopt another charity (Madison Boys & Girls Club); noted that if the public schools won't open, then what's the point of the Boys & Girls Club being open; also advised that an entity in Culpeper has already donated a large amount of money to the Boys & Girls Club.

With no further comments being brought forth, Chairman Jackson closed the public comment opportunity.

1. Public Hearing: Codification of Madison County Ordinances (Ordinance ID #2020-14 & #2020-15)

Chairman Jackson advised that a public hearing has been scheduled tonight on the Codification of Madison County Ordinances, as posted and advertised for Ordinance #2020-14 [An Ordinance Adopting and Enacting a New Code For the County of Madison, Virginia; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective] and Ordinance ID #2020-15 [An Ordinance to adjust the following sections of the codification of ordinances prepared by Municode covers the following:

1. Sec. 1-2 Definitions and rules of construction.
2. Sec. 1-13 Copies of Code and supplements to be made available for public inspection.
3. Sec. 2-25 Review of criminal history record information of applicants for County.
4. Sec 4-23 Permit required.
5. Chapter 8 Buildings and building regulation (deletion of all Municode Chapter 8 text).
6. Chapter 8 Buildings and building regulation (insertion of a replacement Chapter 8).
7. Section 14-27 Procedures for plan review and administration.
- 8 Section 14-28 Preconstruction conference.
9. Sec. 14-30 Approval, expiration and extension.
10. Sec 24-31 Protocol concerning delinquent payments.
11. Sec 24-279 Court security fee.

Chairman Jackson opened the floor of the public hearing on Ordinance ID #2020-14. With no comments being brought forth, the hearing was closed.

Chairman Jackson advised of concerns pertaining to Item 8-2(b) as it pertains to unoccupied buildings within the County of Madison. He noted that the item is being considered as it relates to complaints by residents.

The County Attorney advised that most localities have guidelines in place very similar to what's being discussed; he feels the article is a tool, but isn't absolutely required

The County Administrator advised that suggested changes to Chapter 8 were submitted to Municode for review and consideration, which they had recommended as well. In closing, he recommended that the comment be included as a part of the building/maintenance format, and also noted that it appears that the County is not authorized to enforce the building maintenance code within the Town of Madison limits.

Chairman Jackson: Clarified that the proposed language to state that "**for the portions of Madison County that are not located within the Town of Madison**". In closing, he advised that some localities do require property owners to either repair or demolish structures that County representatives (i.e. Building/Zoning) deem to be in a dilapidated state.

In closing, the County Administrator explained that the goals of the codification process were to have all the County ordinances reviewed and compiled, to fill in obvious gaps and to update and/or correct uncontroversial items.

Supervisor Yowell moved that the Board approve Ordinance ID #2020-14 [An Ordinance Adopting and Enacting a New Code For the County of Madison, Virginia; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective], seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

The Ordinance reads as follows:

ORDINANCE # 2020-14

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE COUNTY OF MADISON, VIRGINIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS:

Section 1. The Code entitled "Code of Ordinances, County of Madison, Virginia," published by Municipal Code Corporation, consisting of chapters 1 through 28, each inclusive, and including zoning and subdivision regulation appendices, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before March 4, 2020, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished according to code Section 1-14. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the county may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the county to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after March 4, 2020, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective on September 22, 2020.

Chairman Jackson opened the floor of the public hearing for comments regarding Ordinance #2020-15.

With no comments being brought forth, the public hearing was closed.

Supervisor McGhee moved that the Board approve Ordinance #2020-15[An Ordinance to Adjust the Following:

1. 1. Sec. 1-2 Definitions and rules of construction.
2. Sec. 1-13 Copies of Code and supplements to be made available for public inspection.
3. Sec. 2-25 Review of criminal history record information of applicants for County.
4. Sec 4-23 Permit required.
5. Chapter 8 Buildings and building regulation (deletion of all Municode Chapter 8 text).
6. Chapter 8 Buildings and building regulation (insertion of a replacement Chapter 8).
7. Section 14-27 Procedures for plan review and administration.
- 8 Section 14-28 Preconstruction conference.
9. Sec. 14-30 Approval, expiration and extension.
10. Sec 24-31 Protocol concerning delinquent payments.
11. Sec 24-279 Court security fee.

Seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

The Ordinance reads as follows:

ORDINANCE # 2020-15

An ordinance to adjust the following sections of the codification of ordinances prepared by Municode:

- | | |
|-----------------|--|
| 1. Sec. 1-2 | Definitions and rules of construction. |
| 2. Sec. 1-13 | Copies of Code and supplements to be made available for public inspection. |
| 3. Sec. 2-25 | Review of criminal history record information of applicants for County employment. |
| 4. Sec. 4-23 | Permit required. |
| 5. Chapter 8 | Buildings and building regulation (deletion of all Municode Chapter 8 text) |
| 6. Chapter 8 | Buildings and building regulation (insertion of a replacement Chapter 8) |
| 7. Sec. 14-27 | Procedures for plan review and administration. |
| 8. Sec. 14-28 | Preconstruction conference. |
| 9. Sec. 14-30 | Approval, expiration and extension. |
| 10. Sec. 24-31 | Protocol concerning delinquent payments. |
| 11. Sec. 24-279 | Court security fee. |

BE IT ORDAINED by the Madison County Board of Supervisors that various sections of the Madison County Code are amended as follows:

BE IT ORDAINED by the Madison County Board of Supervisors that various sections of the Madison County Code are amended as follows:

Section	Page	Amendment Text
1	CD1:3	<p>Sec. 1-2. Definitions and rules of construction.</p> <p><i>Health Officer.</i> The term "Health Officer" means the Public Health Officer of the County or representative of the State Board of Health <u>any duly appointed representative of the State Health Commissioner at the Virginia Department</u> serving the County.</p>
2	CD1:7	<p>Sec. 1-13. Copies of Code and supplements to be made available for public inspection.</p> <p>At least three copies <u>one copy</u> and every supplement thereto shall be kept in the office of the County Administrator and shall be available for public inspection, during normal business hours.</p>
3	CD2:5	<p>Sec. 2-25. Review of criminal history record information of applicants for County employment.</p> <ol style="list-style-type: none"> 1.The County Administrator or his designee shall, in the interest of public welfare and safety, conduct investigations of all applicants to whom a conditional offer of employment is made to determine if the past criminal conduct of an applicant with a conviction record would be compatible with the nature of the employment under consideration, in accordance with Virginia Code § 15.2-1505.1, as amended. 2.Except as set forth in (c) below, the County Administrator or his designee shall require such applicants to submit to fingerprinting and provide personal descriptive information to be forwarded along with the applicant's fingerprints through the central criminal records exchange and the Federal Bureau of Investigation for the purpose of obtaining criminal history record information. 3.Applicants for the position of Officer of Election with the County's Office of the General Registrar shall not be required to submit to fingerprinting but shall be required to provide personal descriptive information to be forwarded through the central criminal records exchange for the purpose of obtaining criminal history record information. 4.Criminal history record information shall be confidential. 5.If an applicant is denied employment because of information appearing in his criminal history record, the County Administrator or designee shall notify the applicant that information obtained from the central criminal records exchange contributed to such denial. <p style="text-align: right;">(Ord. No. 2019-14, 11-26-2016<u>2019</u>)</p>
4	CD4:3	<p>Sec. 4-23. Permit required.</p> <p>No person shall stage, promote, or conduct any music or entertainment festival in the unincorporated areas of the County and not, on on lands owned by the County, the County School Board, the County Parks and Recreation Authority, the State, or the United States of America, unless there shall first be obtained a permit from the Board of Supervisors a</p>

		special entertainment permit for such festival.
5	CD8:1- CD8:6	<i>Repeal Sec. 8-1 through 8-75 in their entirety (all of Chapter 8 in the MuniCode codification document)</i>
6	New sheets in CD8	<p>8-1. Short Title</p> <p><u>This ordinance may be known and referred to as the Madison County Building Code.</u></p> <p>8-2. Adoption</p> <p>(a) <u>The Virginia Uniform Statewide Building Code, Part I and Part II, and future revisions or amendments thereof, are hereby adopted and incorporated, as a part hereof to the same extent as if set out herein at length, and shall control all matters concerning the construction, rehabilitation or repair of new or existing structures;</u></p> <p>(b) <u>Chapters 1, 2, and 3 of Part III of the Virginia Uniform Statewide Building Code, and future revisions or amendments thereof, are hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length, and shall be adopted for the following purposes for the portions of Madison County that are not located within the Town of Madison:</u></p> <p>(1) <u>the maintenance or razing of unoccupied, unsafe buildings and structures when the Code Official receives a complaint that alleges a violation of the Madison County Building Code; and</u></p> <p>(2) <u>the procedures for the administration and enforcement of the provisions adopted herein; provided, the Code Official shall only enforce the provisions of Chapters 1, 2, and 3 of Part III, of the Virginia Uniform Statewide Building Code, concerning buildings and structures deemed by the Code Official to be unoccupied and unsafe, except as provided in Section Four of this ordinance.</u></p> <p>(c) <u>Section 15.2-906 of the Virginia Code, and any future revisions or amendments thereof, is hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length for the portions of Madison County that are not located within the Town of Madison.</u></p> <p>8-3. Enforcement</p> <p>(a) <u>The Building Department is hereby designated to act as the enforcing agency for the enforcement of the provisions of the Virginia Uniform Statewide Building Code, Parts I, II, and for the portions of Madison County that are not located within the Town of Madison Chapters 1, 2, and 3 of Part III, as promulgated by the Virginia Board of Housing and Community Development under authority of §§ 36-99, 36-103 and 36-105 of the Code of Virginia, and any future revisions or amendments thereof.</u></p> <p>(b) <u>A copy of the Virginia Uniform Statewide Building Code shall be maintained on file in the Department of Planning and Community</u></p>

		<p style="text-align: center;"><u>Development.</u></p> <p>8-4. <u>General Requirements</u></p> <p><u>In addition to adopting the Virginia Uniform Statewide Building Code, Part III, as cited in Section 8-1 above, the following provision is hereby adopted and incorporated as part of this ordinance:</u></p> <p>(a) <u>Swimming pools shall be maintained in a clean and sanitary condition, and in good repair. All swimming pools, reported to the Code Official, shall be subject to the barrier maintenance requirements of Section 303 of Chapter 3 of Part III of the Virginia Uniform Statewide Building Code, regardless of property occupancy. Improperly maintained barriers shall be cited as <i>unsafe</i> as cited in this Code.</u></p>
7	CD14:9	<p>Sec. 14-27. Procedures for plan review and administration.</p> <p>(a) <i>Plan review.</i></p> <p class="margin-left: 40px;">(1) All final plans shall be approved by the County's Plan-Approving Authority, after recommendation by the County's Certified Program Reviewer, which is the Commonwealth of Virginia Department of Environmental Quality, for purposes of this Article.</p> <p class="margin-left: 40px;">(2) In reviewing plans, the plan-approving authority and the district may seek or receive recommendations or comments from the State Division of Environmental Quality, the State Department of Transportation, the Health Department and such other agencies that are deemed to have some responsibility in this area.</p> <p class="margin-left: 40px;">(3) The preparation and submission of an erosion and sediment control plan to be administered shall be the responsibility of the owner, lessee, or duly authorized agent of either the owner or lessee.</p> <p class="margin-left: 40px;">(4) In determining the adequacy of the plan, the Certified Plan Reviewer shall be guided by the recommendations contained in the Virginia Erosion and Sediment Control Handbook and/or the Virginia Erosion and Sediment Control Regulations.</p> <p>(b) <i>Performance guarantees.</i> The plan-approving authority, as a condition of approval of any erosion and sediment control plan, may require of the applicant a reasonable performance bond with surety, cash escrow, letter of credit, or combination thereof, or such other legal arrangement as is acceptable to the plan-approving authority to ensure that measures could be taken by the County at the expense of the person conducting the land disturbing activity should he fail, after proper notice, within the time specified to initiate or maintain appropriate conservation action which may be required of him in order to be in compliance with this article.</p> <p class="margin-left: 40px;">(1) If the County takes such measures upon such failure by the person conducting the land disturbing activity and the costs of required corrective action exceed the security held, the County Board of Supervisors may collect from such person the difference between the cost of the corrective action required and the amount of security held.</p> <p class="margin-left: 40px;">(2) Within 60 days of the achievement of adequate stabilization of the land</p>

		<p>disturbing activity, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded by the plan-approving authority to the owner or his agent or terminated, as the case may be.</p> <p>(3) The amount of performance guarantee shall be set by the plan-approving authority in accordance with-Code of Virginia, § 62.1-44.15:57.</p> <p><i>(Ord. No. 2014-7, § 9, 7-1-2014)</i></p>
8	CD14-10	<p>Sec. 14-28. Preconstruction conference.</p> <p>No land disturbing activity under an approved erosion and sediment control plan shall commence until the owner and/or his agent has met with the Administrator and/or his agent on site for a preconstruction conference to review the requirements of said plan. The owner or his agent may request a preconstruction conference at any time after the plan is approved, and the Administrator and/or his agent shall schedule such conference within 15 days of such request. The requirement for a preconstruction conference may be waived by the County Administrator <u>or his agent</u> at the time the plan is approved.</p> <p><i>(Ord. No. 2014-7, § 10, 7-1-2014)</i></p>
9	CD14-11	<p>Sec. 14-30. Approval, expiration and extension.</p> <p>Approval of an Erosion and Sediment Control Plan under the provisions of this Article shall expire 12 months after the date of such approval. A single one-year extension may be granted by the County Board of Supervisors <u>Administrator or his agent</u> upon a written request by the applicant <u>to the Administrator</u>. Such request shall be made no more than 60 days, nor less than 30 days before the expiration date of the approved Erosion and Sediment Control Plan. The Administrator <u>or his agent</u> shall acknowledge the request upon receipt, and the Administrator or his agent County Board of Supervisors shall make a decision on the requested extension within 30 days of the request receipt. If such extension is granted, the Administrator or his agent County Board of Supervisors may require that performance guarantees as set forth herein be given or extended by the applicant as a condition of the extension approval.</p> <p><i>(Ord. No. 2014-7, § 12, 7-1-2014)</i></p>
10	CD24:9	<p>Sec. 24-31. Protocol concerning delinquent payments.</p> <p>If on June <u>April</u> 1 of any year the taxes for any prior year on any parcel of real property which has a special assessment as provided for in this Article are delinquent, the Treasurer of the County shall send notice of that fact and the general provisions of Code of Virginia, § 58.1-3235, as amended, to the property owner by first class mail. If after sending such notice, such delinquent taxes remain unpaid on November June 1, the Treasurer shall notify the Commissioner of Revenue of the County who shall remove such parcel from the land use program.</p> <p><i>(Code of Virginia §58.1-3235, Ord. of 6-9-1987(01), § 5)</i></p>
11	CD24:24	<p>Sec. 24-279. Court security fee.</p> <p>A fee of twenty dollars (\$20.00) is imposed as part of the costs in each criminal and traffic case in the Madison County General District Court and Madison County Circuit Court in which the defendant is convicted of the violation of any statute or ordinance. This fee shall be collected by the Clerk of the Court in which the case is heard, remitted to the Madison County Treasurer, and held by the Madison County Treasurer subject to appropriation from the Madison County Board of Supervisors to the Madison County Sheriff to fund the cost</p>

		of courthouse security personnel.

(Ord. No. 2020-12, 6-23-2020, effective July 1, 2020)

Special Appearances

7. Discussion: Response to Leathers Lane Improvement Proposal (Gregg) [Moved before Item 2]

Chairman Jackson advised that a proposal will be provided as being requested by several of the property owners on Leathers Lane. The following property owners provided comments:

Robin Hoehn (421 Leathers Lane) was present to report that in the fall of 2018, the residents were asked (by the County Attorney) to work together to rebuild relationships and trust within the community after a very difficult period, which has been initiated by holding community events for all residents; heavy rains have created deep ruts along the road with some sections being in need of serious, permanent repair; all proposals for roadwork have been transparent and shared with all property owners; doesn't feel that the request for work should be held up because of one property owner's refusal to consent.

Brian Lenhoff (603 Leathers Lane) was present and presented a map detailing the proposed roadwork being sought by a viable contractor to put crusher run on the roadway; no work is being proposed in front of Daryl Whitby's lot (#20), although Mr. Whidby was in agreement with the proposed work in February 2020, and an estimate was sought at that time; all resident have committed to contribute what they can towards the costs.

- *Chairman Jackson: Referred to the fact that Mr. Whidby's has noted that he doesn't want any improvements in front of Lot #18 and Lot #20 that he owns; it was suggested that all property owners need to consent to the work being proposed and refrain from making the County the intermediary even though the County owns the real estate underneath the roadway.*

Comments from Mr. Lenhoff referred to the fact that the original statement from the County didn't specifically state that all residents have to agree to any proposed roadwork, but states that the County owns control over any maintenance on the roadway.

Charlotte Lenhoff (603 Leathers Lane) was present and questioned how the County can allow one (1) resident to prevent the roadway from being fixed; the property owner (in her opinion) is holding grudges against the community as a whole; although (in her opinion the property owner has done things to cause issues with the neighbors, she feels that if the County allows the property owner to prevent necessary roadwork from being done; feels there will be a repeat of past issues (with the Lain's and Kirby's and that it's felt the property owner has no intent to do any improvements to the portion of road in from of his property; advised that all neighbors are in favor of the proposed work except one.

Daryl Whidby (450 Leathers Lane) was present and advised that he has maintained Leathers Lane for the past twenty (20) years (out of pocket) and has not asked for any funds from the neighbors; advised that he wasn't in favor of any roadwork being done in front of his property; referred to the proposed map that shows the work being sought, and noted that (in his opinion) the information being provided to the County is inaccurate; questioned if signatures were provided from the rest of the neighbors.

- *Chairman Jackson: Advised that the County has been dealing with the issues at Leathers Lane for about two (2) years; questioned what can be done to come to some type of an agreement to get all residents to work together on the proposal being presented; asked Mr. Whidby if he would consent to the work being proposed to include in front of Lot #18, as long as it wasn't done in front of his property (Lot #20), and if he would consent to work with the neighbors; noted that the residents have altered the roadway.*

To which Mr. Whidby advised that he would agree to the work being proposed (to include in front of lot #18), but requests that no ditching

be done and that no work be done in front of his house (Lot #20), and he will not offer to pay anything; questioned if all the residents had agreed to the work being proposed.

After discussion, it was summarized by Chairman Jackson that:

Roadwork being proposed can commence and that Mr. Whidby was in agreement with work being done in front of Lot #18, but that no work be done in front of his house located on Lot #20.

Mr. Lenhoff also advised that Mr. Whidby had verbalized disagreement with the proposed estimate to have crushing run put down as opposed to regular gravel, and went against the wishes of the community and graded/graveled the roadway without consulting any of the other property owners, which is fine and appreciated. In closing, he noted that the property owners weren't planning to request that Mr. Whidby allocate any funds for the work being proposed, but included him in all correspondence concerning the proposed work.

Clarification was discussed regarding crusher run vs. regular gravel. It was noted that crusher run does settle into place; concerns were verbalized by some of the residents that gravel does wash away during very heavy rains. It was further advised (by Mr. Lenhoff) that signatures to approve the proposed work were obtained from all the neighbors.

Ms. Lenhoff advised that she (and her husband) do have to travel by the Whidby's property in order to reach their own property; she feels that Mr. Whidby has no intention of maintaining the portion of the road which will make it difficult for owners along that stretch of the roadway to have access to ingress and egress on their property. In closing, she noted that the County owns the road, not Mr. Whidby, and feels it's unfair to allow him to have control over the work being proposed.

Sherry Kirby (604 Leathers Lane) was present and expressed concerns that if the proposed work isn't done (with portions not being included) the road will become a mess once the weather gets bad; noted that a portion of road (leading to the Lenhoff property) hasn't been maintained for many years.

Ms. Kirby advised that part of the road has been changed by Mr. Whidby; it's difficult to pass along the road at this point; she's worried about the safety of the residents, especially once the road gets bad.

Comments from the Board:

- *Supervisor Yowell: Referred to the property owned by Joseph Gulas (338 Leathers Lane) that he visits often, is in much better shape now since Mr. Whidby has made improvements to that part of the roadway; he questioned why Mr. Whidby didn't continue making improvements down near his property; the neighbors appear to recognize the fact that Mr. Whidby has been maintaining most of the road for a long time; questioned why there is disagreement to the work that the residents are willing to do in front of Lot #18 and Lot #20.*

To which Mr. Whidby advised that the residents requested that he refrain from making further improvements to the roadway; he also advised that he wasn't in favor of having crusher run installed but would prefer gravel instead; he further advised that some of the residents don't live on Leathers Lane full-time.

Jackie Whidby (450 Leathers Lane) was present and advised that the neighbors did pay to have gravel put down from Lot #18 to the end of the road; after that work was done, the residents asked her husband (Daryl Whidby) not to lay anymore gravel.

- *Chairman Jackson: Suggested that a cease and assist be implemented on all work; he reiterated that that the right-of-way needs to be clear.*

Chairman Jackson closed the public comment on Leathers Lane.

After discussion, Chairman Jackson stated that if the proposed work impedes anyone's right-of-way to their property, they are to return to the County for further discussion.

The residents on Leathers Lane verbalized a desire to maintain that 'country road look' (by using crusher run instead of regular gravel that tends to run off when there is heavy rain).

- *Supervisor McGhee: Questioned how gravel is being defined in regards to today's discussion; he further noted that there is a brown gravel (river gravel) that can be utilized that will still provide the rural effect, but will cost a bit more; suggested the County not 'piece meal' a piece of work when there are property owners that want to stabilize their access to their homes; he did verbalize agreement with crusher run as opposed to regular gravel.*

To which Mr. Lenhoff advised that the work being proposed is already over the budget limit for most residents that are retired or drawing a pension - asking the residents to take on something more expensive will be financially taxing at this time.

Ms. Hoehn advised that she did speak with the contractor, Mr. Hoffman, and he will be contacting Matt Aylor, Erosion & Sedimentation Technician, to discuss the work and soil/water erosion concerns.

John Kirby ((604 Leathers Lane) was present and advised that the contractor (Mr. Hoffman) previously laid crusher run on his property one year ago, which is the exact material being sought for application on Leathers Lane; water runs off without incident.

The County Attorney advised that the County owns the dirt that the road sits on and can do whatever is deemed appropriate, although the County has (through the Madison County Board of Supervisors) has expressed a desire to have a local consensus from the neighbors; however, if not all are willing to comply, the County has established guidelines to eliminate the need for the residents to return to the County each time there is an issue, but it seems that the guidelines appear to have been a tremendous failure at this point.

It was the consensus of the Board that all residents along Leathers Lane need to try to work together, as stated in the guidelines. A letter will also be written on behalf of the Madison County Board of Supervisors concerning today's decision. In the event that Mr. Whidby should decide to agree to have roadwork done in front of Lot 20 once improvements are made to the rest of the roadway, the County will change today's direction as documented.

- *Supervisor Yowell: Referred to Item 9 of the agreement for Leathers Lane states that "no prior citizen shall have the right to change the existing road" and questioned the fact that Mr. Whidby would have the final say as to what could transpire at his property.*

The County Attorney advised for the record that the County is not contributing any public funds for the proposed road improvements.

2. Discussion: Boys & Girls Club Fall 2020 Programming: Nan Berry and Kate Lambert were present to represent the Boys & Girls Club, to provide input concerning the CARES Act funding request submitted in the amount of \$125,000.00. Ms. Coppedge advised that due to the COVID-19 pandemic, operations for the program have changed significantly. The program will now start operating for four (4) days a week from 7:30 a.m. to 5:30 p.m. to serve a total of sixty (60) students (3rd & 4th grade). The funding request of \$125,000.00 will help the program pay expenses and allow the program to serve thirty (30) children per day of operations through December 30th. The program is now operating at 50% capacity and will plan to expand to serve older students (6th grade and up).

- *Chairman Jackson: Advised that Anna Graham, School Superintendent, verbalized favor of the proposed program; he questioned if the \$125,000.00 is being requested to cover operating expenses and other program funding will cover costs for the rest of the school year.*

To which Ms. Lambert advised was correct, and Ms. Coppedge advised was a one-time request for funds. It was also noted that there are several parents that have expressed interest in having their children enrolled in the program being offered.

- *Supervisor Yowell: Advised that at the recent school board meeting, it was noted that the program offered by the Madison Boys & Girls Club would offer an educational component; emphasis was made on the figures reported in today's document; based on comments made by the Madison County School Board, it's felt that the monies being requested will be well spent; funding has also been donated by a county resident toward the program.*

Ms. Coppedge advised that plans had been made to hold events to raise funds, but due to the pandemic, everything had to change.

The Finance Director advised that the requested CARES Act funding can't be allocated unless an agreement is signed and in place.

After discussion, it was the consensus of the Board to request that representatives from the Boys & Girls Club work with the Finance Director to get all necessary documentation signed and in order to allow for allocation of funds being requested.

Consent Agenda

3. Consent Agenda,

A. Minutes from the September 8, 2020 meeting (version 2)

B. Bond outlays \$7,756.3

C. Supplement 21-13 FY20 CARES Act carryforward \$6,578.63

D. Supplement 21-14 Registrar absentee ballot refund \$660.00

E. Supplement 21-15 IT reimburse employee for lighting damaged PC \$1,600.00

F. Supplement 21-16 Sheriff CESF (COVID-19) grant \$46,157.00

Supervisor McGhee moved that the Board approve the Consent Agenda as presented above, seconded by Supervisor Hoffman. **Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).**

Constitutional Officers, County Departments, Committees & Organizations

4. **A. BoS Deputy Clerk** - Committee Vacancies: The Board was advised that no applications have been received to date for the four vacant Industrial Development Authority seats; however, it was further reported that Supervisor Hoffman may have a prospect.

- *Supervisor Yowell: Advised that he has received a verbalization of a commitment; the individual plans to submit an application shortly.*

Tracey Williams Gardner, Director of Economic Development & Tourism, also advised of an individual who has expressed some interest in serving.

The County Administrator advised that efforts need to continue since there have been a couple of inquiries concerning potential projects that met IDA funding protocol.

B. Commonwealth's Attorney - Funding request for new position: Chairman Jackson advised that the Commonwealth Attorney has requested funding totaling \$57,000.00 to be in place by mid-October 2020 to cover the

Assistant Commonwealth Attorney position, and prior to advertising the position, and as required by State Code in regards to the use of body cam equipment for law enforcement personnel.

The Finance Director advised that she can work up numbers; funding can be allocated by supplemental appropriation which can be provided at the next meeting.

Clarissa Berry, Commonwealth Attorney, was present and advised that she'd like to advertise the position around the 1st of October in order to attract new attorney graduates, and possibly have someone in place to start by December 1st.

The Finance Director also recommended that the Board approve any requests to increase head count prior to approving a supplemental appropriation request. The law advises that if body cameras are being utilized, an attorney will need to be hired and in place.

Supervisor Hoffman moved that the Board approve for Clarissa Berry, Commonwealth Attorney, to move forward with advertising for the position of Assistant Commonwealth Attorney prior to a supplemental appropriation being made, seconded by Supervisor McGhee.

Supervisor Hoffman amended her motion to include that the aforementioned action be initiated so a hire can be in place by December 1, 2020, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

C. Economic Development Co-Working Agreement: Tracey Williams Gardner, Director of Economic Development & Tourism, was present to advise that she has received several inquiries for rental of space at the Moore Building for business purposes. The building does have additional office space and WIFI in place. Office space is available to people who just want an office and not a storefront. Emphasis was made on the rural entrepreneur process that's in place.

The County Attorney verbalized no concerns at this point and did advise that the Board made some prior distinction to sponsor and endorse the use of available space at the Moore Building.

Comments:

➤ *Supervisor Yowell: Questioned if tonight's document was in draft form only;*

To which s. Gardner advised that a draft is being presented for review/discussion; she further advised that some office space rents for \$100, some \$200 and some \$300, depending on size and location of the space within the building.

After discussion, it was the consensus of the Board to request that Ms. Gardner have the County Attorney review the agreement and apply all guidelines regarding the COVID-19 pandemic, and present the document to the Board at the next meeting for review.

Ms. Gardner also advised that information was received today on the business grant opportunity; paperwork must be completed; the funding amount being awarded will be \$30,000.00.

The County Attorney advised that the opportunity may also be open to non-profit organizations.

➤ *Chairman Jackson: Suggested that the local library be advised of the funding opportunity as well.*

D. Finance - Appropriation Resolution for September 2020 Capital Funds (Resolution #2020-24): The Finance

Director provided a brief overview pertaining to today's appropriation request for the FY21 capital budget for September 2020. Some of the line items noted within the budget that can now be covered through CARES Act funding are now available for use and can be drawn to cover costs in other areas.

The County Administrator advised that the Madison County School Board has requested funding to cover costs associated with the fire system alarm panel at the Waverly Yowell Elementary School.

Supervisor McGhee moved that the Board adopt Resolution #2020-24 [Resolution to Appropriate the FY21 Madison County Capital Budget for September], seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell.*

The Resolution reads as follows:

RESOLUTION # 2020-24
RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2021 MADISON COUNTY
CAPITAL BUDGET FOR SEPTEMBER 2020

WHEREAS, on May 12, 2020 the Madison County Board of Supervisors adopted a Capital Budget for Madison County for Fiscal Year 2021 in the amount of \$27,301,962; and

WHEREAS, the Fiscal Year 2021 Adopted Capital Budget includes school operations and capital funding for the Madison County School Division equaling \$7,862,640; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the adopted Fiscal Year 2021 budget; and

WHEREAS, 15.2-2506 and §21.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly or monthly appropriations for contemplated expenditures; and

WHEREAS, the Board of Supervisors desires to make a monthly appropriation for capital expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 22nd day of September, 2020, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2021 Adopted Capital Budget for September 2020 in the amounts specified for each fund contained in said budget; with such appropriations summarized below:

General Operations	\$ 220,839
County Capital Projects Fund	180,000
School Capital Projects Fund	26,126
	<hr/>
Total Capital Appropriations	\$ 426,965

The Finance Director advised that \$19,000.00 is noted in the capital budget for network upgrades. Additional items of concern include:

- Moving Sheriff's Office to the existing telephone system
- Firewall wiring needed for E911 and CID offices
- Replacement of switches
- Comcast connections will be needed

In closing, it was noted that funding can be utilized from the County's fund balance or contingency and may be in excess of \$15,000.00-\$20,000.00 more; however, total project costs for the above referenced work hasn't yet been attained.

Bruce Livingston, IT, was present and recommended that phones in the Sheriff's Office be replaced; he noted that the *CID office has in the space that is without data wiring; EMS also has a similar situation; it was noted that some construction and approval will be needed in order to allow for the laying of cable which will take about six (6) weeks to complete.*

A review of all County telephone bills is being initiated in an effort to find areas in which savings can be attained.

Brian Gordon, Director of Emergency Communications Services, was present and advised that a study was initiated several years ago; however, technology has changed significantly since that time. A Verizon representative will be on site next week to assess what can be eliminated from the EOC from this point forward.

After discussion, it was the consensus of the Board to give administrative authority for staff to proceed with the aforementioned projects and return to the Board of Supervisors with more concrete costs for services.

E. County Administrator - Report on Progress toward Achievement of Board Goals: The County Administrator gave a report on the Board's goals and priorities that were established and approved on January 2, 2020.

The County Administrator provided a brief overview concerning the various items that have completed, and those that are still in progress. Applications have been received for County vacancies (Administrative Assistant, Kennel Assistant, Animal Shelter Manager, etc.) and are in the review processes. Additional highlights focused on the:

- Purchase of Moore Building
- Courthouse Security

The Finance Director advised that goals were established by the Board last year; information has now been distributed concerning records management system going live in 2022; the County's procurement procedures must coincide with the new software application.

In closing, the County Administrator advised that things the overall process of achieving goals/objectives appears to be going relatively well.

Commonwealth Attorney: Clarissa Berry, Commonwealth Attorney, was present and advised that all appears to be doing well in her department; staff is preparing for the installation of the bodycam equipment; technological procedures are being explored for use within the courtroom; anticipated hearing more about the reinstatement of jury trials within the Commonwealth shortly; Virginia statewide academy has selected a local law enforcement office to participate in the academy; CID office staff have turned a portion of their office into a staging area to better assist them in taking photos and storage of evidence equipment.

Clerk of Circuit Court: Leeta Louk, Clerk of the Circuit Court, was present to report that her staff is working through the jury trial; she advised that the existing projector being used in the courtroom isn't high definition and isn't compatible with the bodycam equipment; the equipment that she requested will actually be mobile equipment with a cost of about \$11,000.00 - upgraded projector will be about \$9,000.00, which will be slightly over the original funding request (of \$20,000); her office is issuing a lot of marriage licenses for individuals coming from Northern Virginia and Richmond because those Clerk's offices are only issuing marriage licenses by appointment only; her office is processing several deeds as many are refinancing their mortgages due to the low interest rate.

IT: Bruce Livingston, IT, advised that. RFP's are being sought for the proposed software; an electrician will be at the EOC soon to get

everything in order; once VPN is in place at the CID Building, that process will increase their existing network speed significantly; Sheriff's Office telephone system will take a bit of time/effort; working with Candice Clatterbuck, Sheriff's Office Manager, to get SIM cards in order for access points for the bodycam equipment for law enforcement personnel.

EMS: Noah Hillstrom, Director of Emergency Medical Services, was present to advise that his department is participating in interview sessions to fill existing vacancies; interviews will also be held on September 30th; all appears to be going very well.

E911: Brian Gordon, Director of Emergency Communications, was present to report the consoles purchased through CARES Act funding should be here by October 26th; efforts have been initiated to clean up the existing infrastructure at the EOC shortly; the goal is to remove two (2) consoles shortly so new ones can be installed next week; the County has received approval to receive a new firewall (by way of grant funding) by the State of Virginia totaling \$22,080 - will meet with the Finance Director shortly to add an additional \$22,080.50 to the existing grant total; still working through lease agreements.

Madison County Planning Commission: Stephen Carpenter, Commission member, was present to advise that the commission is working on discussing updates regarding state guidelines for the installation of solar equipment construction; working on updates for cell tower locations; also working on suggestions/approval to allow roadside signage to denote places being considered for a special use permit; commission bylaws have been updated pertaining how to incorporate written comments (i.e. will not be read by added to the minutes from this point forth); discussing proposed amendments to the R3 zoning ordinance to be ready for public comment at the next joint meeting.

Facilities & Maintenance: Roger Berry, Director of Facilities/Maintenance, was present and advised that the door has been installed at the Department of Social Services office; contractor will have to return to install the handicap accessible door opener; HVAC work being done at the Moore Building; all meeting rooms are being disinfected regularly; tour was initiated with the contractors (for 414 N. Main and 410 N. Main) to assess proposed building renovations; bids will be opened next Wednesday at 2:00 p.m. in the auditorium.

Emergency Management Services: John Sherer, Emergency Management Services, was present and advised that the COVID-19 pandemic is now in Phase III; advised that numbers are trending downward, but there are still concerns that an increase in cases will come forth in the coming months; calls being received are being handled with the utmost level of safety; accolades were given to County public safety and other departmental personnel for working well with one another; local stats have remained steady thus far; communications are being held with Kathy Hatter, VDH, daily; there are some folks here in quarantine and all proper steps are being taken, as suggested by CDC; VDH free flu shots will be administered at the local firehouse on October 1st, hosted by the Virginia Department of Health.

Chairman Jackson advised that he participated in a conference call on Monday at the Firehouse (to include the Sheriff and County Administrator); reported that emergency staff and law enforcement personnel demonstrate an exceptional level of cooperation and strive to protect the citizens here.

Mr. Sherer advised provided accolades to emergency services and support staff for all their efforts; everyone contributes to the cause and it's an overall team effort.

Economic Development & Tourism: Tracey Gardner, Director of Economic Development & Tourism, was present and referred to highlights from her monthly report that focused on:

Madison CARES Business Recovery Grants closed on September 11

Inquiries being received for rental of office space at the Moore Building

Co-working agreement included for review/consideration

➤ *Chairman Jackson: Asked for an update on the coffee shop;*

To which Ms. Gardner advised that the endeavor will be changing hands; will check with the current vendor.

Finance: The Finance Director advised that she will have a draft job description for her departmental vacancy by the end of the week; suggested that the current part-time employee remain in place as a part of her office staff; referred to the request (by the Board at a prior meeting) to have the vacancy filled by December 1st; advised that she'd like to get the vacancy advertised in October.

After discussion, it was suggested that the County Administrator and Supervisor Yowell be tasked with reviewing the draft job description.

The Finance Director advised referred to the upcoming budget work session scheduled for October 5, 2020 and questioned if an additional workshop will be necessary.

Chairman Jackson: Advised that another budget work session can be scheduled if necessary.

Old Business

5. Consideration: Renewal of the Continuity of Government Ordinance (Gregg): The County Attorney advised that he's waiting for additional insight from the Governor; advised that additional input should be available for presentation at the next meeting.

The County Administrator advised that the Ordinance was adopted in May, as required by the Governor, that pertains to electronic meeting process; another public hearing will need to be scheduled on this issue. Additionally, there have been some changes to the State Code at the present time and legislation is still in session.

Supervisor Yowell: Questioned that the County can utilize the existing electronic meeting format until November 2020;

To which the County Administrator advised was correct.

6. Report: CARES Act Spending (Costello): The Finance Director provided an update on the status of CARES spending request and availability as of today's date that also included any changes that have been previously discussed. She also reported that the State will now require that all localities adhere to new reporting procedures that must be submitted at the end of each quarter.

Madison Early Learning Center: Frances Lacy of the Madison Early Learning Center, was present to report that the Center needs the requested funds to assist with operating expenses vs. the purchase of new HVAC; she advised that the request for \$18,000 originated when the center requested tuition assistance reimbursement calculated based on the number of families and children that would be served through the end of 2020, but were advised that CARES Act Funding couldn't be used for the aforementioned purpose, so the purchase of new HVAC equipment was sought. The Governor's guidelines coupled with CDC and VDH requirements, operations at the center are highly restricted.

➤ *Chairman Jackson: Verbalized concerns about other items being requested by non-profit organizations vs. County departmental requests.*

The Finance Director advised that the Town has the right to request the use of CARES Act funding and that their request was made in June; a revised request has been sought; the town office currently has a door that isn't ADA compliant and they are also in need of a security system.

Chairman Jackson advised that the flow of CARES Act funding has reduced considerably in a short amount of time (from \$2,314,000 down to \$8,592).

- *Supervisor Hoffman: Suggested the Board refrain from allocating funding to outside agencies*

Further comments were verbalized regarding which requests are viable and how (and whether) to assess whether the Madison Early Learning Center can utilize some of the funding to operate based on the existing guidelines as required by the State.

Ms. Lacy advised that a portion of funding will be used to purchase desks and chairs to allow for social distancing of school age children (i.e. eighteen [18] students every Wednesday); additional items purchased consisted of soap, sanitizer, paper towels, etc., which have doubled in cost during the pandemic.

- *Supervisor Yowell: Questioned how many items on the proposed list will be received at the figures provided; feels that any items that can't afford a specific cost should be purchased right away so the County will know the exact cost; verbalized concerns that anything not received quickly, will have an increase to the purchase price.*

The Finance Director also raised concerns that if a significant amount of funding is being sought for a single department, this may raise concerns from the State and require an assessment as to whether what's being requested is actually necessary.

In closing, it was noted that a full revised report will be provided to the Board of Supervisors for review at the next meeting session to assess what direction can be taken on the CARES Act funding requests that have been submitted, and whether what's being requested is permissible. It was also felt that there may be some remaining funds after all requests have been compiled.

After discussion, it was the consensus of the Board to assess all items with yellow highlight and to assess what can vs. what can't be accommodated.

New Business:

7. Discussion: Response to Leathers Lane Improvement Proposal (Gregg)

*Discussion and comment from the property owners was moved before Item #2 - Discussion: Boys & Girls Club Fall 2020 Programming

Information/Correspondence

Swinging Bridges: The County Administrator advised that a lot of feedback has been received from the citizens regarding the swinging bridge issue; the County is awaiting input from VDOT. It was discussed as to whether funding for the bridges come be derived from VDOT bridge maintenance funds vs. the County's secondary maintenance road fund.

- *Chairman Jackson: Advised that (based on reports) there is a petition at the Syria Mercantile to oppose demolition of the swinging bridges.*

Public Comment - None.

Closed Session

8. Financial Software Procurement (Negotiation) and Madison County Rescue Squad (Negotiation):

Supervisor Hoffman moved that the Board convene in a closed session pursuant to Virginia Code Sections:

2.2-3711(A)(29) for discussion of the terms or scope of public contracts involving the expenditure of public funds where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the Board related to negotiations with (a) financial software vendors and (2) the Madison County Rescue Squad, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Supervisor Hoffman moved that the Board re-convene in open session, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Supervisor Hoffman moved to certify by roll-call vote that only matter lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(29) and that only matters that were identified in the motion to convene in a closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

No action was taken as a result of closed session

Adjourn

With no further action being required, on motion of Supervisor Hoffman at 9:40 p.m., seconded by Supervisor McGhee, Chairman Jackson reconvened the meeting until *October 7, 2020 at 5:00 P.M. for Mid-Year Budget Review. Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors
Adopted on: October 13, 2020
Copies: Board of Supervisors, County Attorney & Constitutional Officers

Adopted Items:
Resolution #2020-24 [To Appropriate the FY21 Madison County Capital Budget for September 2020]
Ordinance ID #2020-14 [Codification Approving]
Ordinance ID #2020-15 [Amending Municode Code]



Agenda
Board of Supervisors Meeting
Tuesday, September 22, 2020 at 6:00 PM
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

Call to Order, Determine Quorum, Pledge of Allegiance & Moment of Silence

Adoption of the Agenda

Public Comment

1. Public Hearing: Codification of Madison County Ordinances

Special Appearances

2. Discussion: Boys & Girls Club Fall 2020 Programming

Consent Agenda

3. Consent Agenda:
 - A. Minutes from the September 8, 2020 meeting **(version 2)**
 - B. Bond outlays \$7,756.39**
 - C. Supplement 21-13 FY20 CARES Act carryforward \$6,578.63**
 - D. Supplement 21-14 Registrar absentee ballot refund \$660.00**
 - E. Supplement 21-15 IT reimburse employee for lighting damaged PC \$1,600.00**
 - F. Supplement 21-16 Sheriff CESF (COVID-19) grant \$46,157.00**

Constitutional Officers, County Departments, Committees & Organizations

4. **A. BoS Deputy Clerk - Committee Vacancies**
B. Commonwealth's Attorney - Funding request for new position
C. Economic Development Co-Working Agreement
D. Finance - Appropriation Resolution for September 2020 Capital Funds
E. County Administrator - Report on Progress toward Achievement of Board Goals

Old Business

5. Consideration: Renewal of the Continuity of Government Ordinance (Gregg)
6. Report: CARES Act Spending (Costello)

New Business

- 7. Discussion: Response to Leathers Lane Improvement Proposal (Gregg) [Moved before Item #2]**

Information/Correspondence

Public Comment

Closed Session

8. Financial Software Procurement (Negotiation) and Madison County Rescue Squad (Negotiation)

Adjourn (Reconvene on October 7, 2020 at 5 PM for Mid-Year Budget Review)

AMENDMENTS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT